

MEMORANDUM FOR: See Distribution
FROM : John F. Blake
Deputy Director for Administration
SUBJECT : DDA Division Chiefs' Conference

DD/A Registry

File *Meetings*

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1. [REDACTED] and the Steering Group of your Division Chiefs' Conference briefed us concerning the results on Friday, 4 March, and on Saturday I read the complete report of proceedings.
2. Note that I refer to "your Division Chiefs' Conference"--for indeed it was yours and not mine. Its organization, conduct, and product is tribute to the high organizational competency and thoughtful approach to problem-solving found in the fine people in this Directorate. My respect and gratitude extends to all who participated in this "noble experiment". Indeed, its very happening may be the answer to some of the points raised.
3. Where to from here? First, copies are going to all Office Directors to be read before it is discussed as an agenda item at the Office Directors' Conference, 18-20 March. Secondly, the eight topics discussed, five personnel-related and three of a general nature, will be assigned for analysis, recommendation, and then follow-through to specific individuals. Those individuals will be encouraged to talk to Team Captains to obtain additional amplification of certain points. Thirdly, in one particular case, I will commit myself to action at this time. We will shortly reinstitute the long-neglected practice of asking each Division Chief to give us an annual briefing on their program. As we pursue this matter further, there undoubtedly will be other developments. We can, however, make an additional commitment. You will receive periodic feedback.
4. It is an imperfect world at best. Endeavors such as this, however, can help to make it somewhat better. We will stay in touch.

STATINTL

[REDACTED]
John F. Blake

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Orig - Ea Division Chief

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Mr. Blake,

FYI- Team C's contribution to
"Communication in the Directorate (at paper
clip) was just added to the report this
afternoon.

Del/7 March

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